**FREQUENTLY ASKED QUESTIONS ON THE
SINGAPORE GLOBAL NETWORK FUNDING PROGRAMME (SGNFP)**

General

What is the Singapore Global Network Funding Programme?

The Singapore Global Network Funding Programme (SGNFP)* provides funding support for ground-up initiatives that celebrate connections and a sense of community with Singapore, promote networking between family and friends of Singapore, as well as sharing about opportunities in Singapore and Southeast Asia. The SGNFP supports efforts to engage overseas communities of Singaporeans and friends of Singapore, helping to grow and strengthen our global network of family and friends.

* *Previously known as the Overseas Singaporean Funding Programme (OSFP), which was administered by the Overseas Singaporean Unit.*

Before I apply

What types of initiatives are supported under SGNFP?

SGNFP provides funding support for ground-up events or projects that promote a sense of community and connection to Singapore, promote networking between Singaporeans and friends of Singapore, as well as sharing about opportunities in Singapore and Southeast Asia. Initiatives that engage overseas Singaporean communities as well as friends of Singapore, are eligible to be supported by SGNFP. Some examples of events include, but are not limited to, festive celebrations, webinars, informal gatherings, networking events, digital productions/projects, etc. Events may be physical or held virtually.

Organisers can apply for SGNFP if their ground up initiatives meet at least one of the following objectives:
a) Celebrate connections and a sense of community with Singapore (e.g. festive celebrations, inter varsity games);
b) Promote networking and sharing between Singaporeans and/or friends of Singapore (e.g. networking sessions); and
c) Promote sharing about opportunities and developments in Singapore and Southeast Asia (e.g. events related to ASEAN)
d) Promote networking or collaboration amongst Singaporean and/or friends of Singapore professionals working in tech or in overseas tech communities.

These ground-up initiatives must involve overseas family and/or friends of Singapore, with a minimum group size of 30 attendees. Funding applications may be submitted for initiatives (both physical and virtual/digital), as well as resources/tools (including digital tools) to enable these initiatives.

Please note that SGN reserves the right to withhold or deny reimbursement if the applicant or applicant organisation commits any act which is inconsistent with EDB or the Government of the Republic of Singapore's position on non-partisanship, which may potentially bring EDB or the Government of the Republic of Singapore into disrepute, or which in EDB's reasonable opinion is prejudicial to the interests of EDB or the Government of the Republic of Singapore.

Who can apply for SGNFP?

Overseas Singaporean associations (including student societies), informal overseas Singaporean or friends of Singapore groups, and Singapore alumni associations overseas may apply for funding.

Can I include non-Singaporeans in my events? Will SGNFP cover the cost for non-Singaporean participants in my events?

Non-Singaporeans may be included in your events. Friends of Singapore will be eligible to be funded under the SGNFP.

Can non-Singaporean organisations apply for this funding?

Friends of Singapore groups and Singapore alumni associations may apply for funding support under SGNFP. Ground-up initiatives for overseas Singaporean communities as well as friends of Singapore, are eligible to be supported by SGNFP.
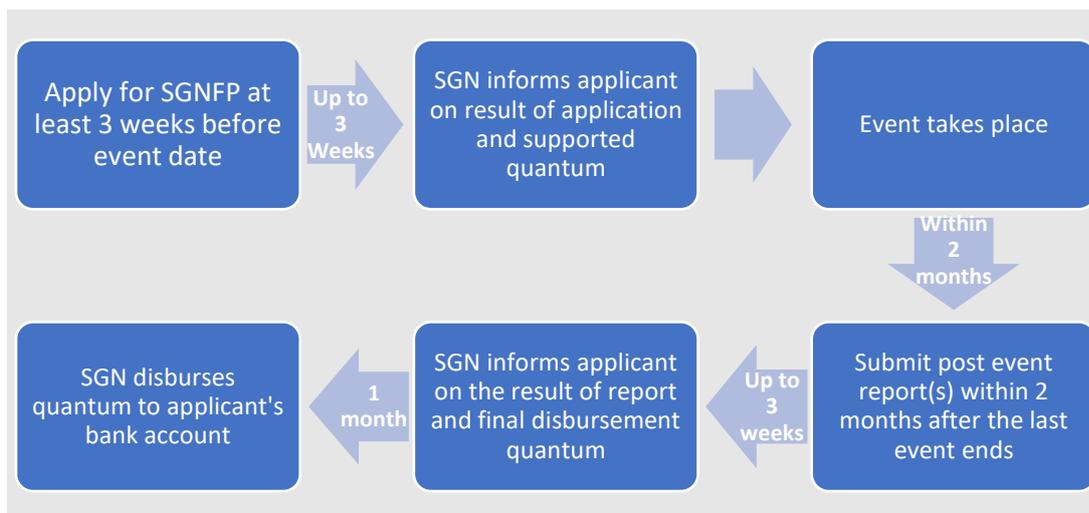
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d) Promote networking or collaboration amongst Singaporean and/or friends of Singapore professionals working in tech or in overseas tech communities.

How do I submit my application?

Prior to applying for SGNFP, please ensure that you have signed up with SGN to facilitate the processing of your application. If you have yet to do so, you may sign up at https://go.gov.sg/sgnjoinus.

Applications are open throughout the year and must be submitted to SGN at least 3 weeks before the event. The processing timeline required may be longer for complex cases or cases with incomplete information. Please access the application form here and follow the steps below if you wish to apply. As you will not be able to save your submission, you will need to complete the application on FormSG in one sitting.

Can I submit funding requests for multiple initiatives within one application?

You may include funding requests for multiple initiatives within one application. However, as you will not be able to save your submission, you will need to complete the application on FormSG in one sitting.

Can my project receive other sources of funding in addition to SGNFP?

Your project may receive sponsorship from other sources. However, you are required to disclose the relevant sponsorship information in your application and post-event report.

Can I receive SGN funding upfront before my event to help cover costs?

SGN funding will only be made on a reimbursement basis upon successful completion of the event and submission of supporting documentation.

How much funding will I receive? / Can initiatives be wholly funded by SGNFP?

The funding quantum granted depends on how well each project is assessed to meet the SGNFP's criteria. Applicants must exercise fiscal prudence, avoid extravagant options and ensure that the proposed event costs are critical to the success of the ground-up initiatives.

The reimbursement will be calculated by taking total actual income (e.g. taking into account revenue earned from activities such as selling tickets, and other sponsorships you may have received) and deducting expenditure from it.

The final amount you will receive will be either:

a) Approved quantum of costs; or
b) Net costs (i.e. actual costs less the actual total income), whichever is lower.

Successful applications can expect an approved quantum cost up to 80% of the qualifying costs. *(Examples of non-qualifying costs include daily operational costs and purchasing of hardware)*

Can I generate profit for my project?

Initiatives that generate profits will not be eligible for funding.

What expenses are covered under SGNFP?

Committed costs for the purpose of organising or running physical or virtual/digital initiatives or events, as well as resources (including digital tools) to enable these initiatives are covered under SGNFP.

Some examples of digital tools are subscriptions to conferencing and virtual meeting tools e.g. Zoom, GoToMeeting, Livestorm, etc. Digital tools required for daily operations will not be supported.

Can I subscribe to digital tools for my daily operations using SGNFP?

Daily operational costs are not supported under SGNFP. Digital tools supported by SGNFP are for the purpose of enabling physical or virtual/digital initiatives or events.

Can I subscribe to an annual plan instead of a monthly plan for digital tools/resources that support my events/initiatives?

You may include the justifications for annual subscription to digital tools in your funding application.

Can I submit applications for events that have already taken place?

Ground-up initiatives that have already taken place will not be eligible for funding.

When is the application period?

Applications are open throughout the year and must be submitted to SGN at least 3 weeks before the event. The processing timeline required may be longer for complex cases or cases with incomplete information.

Do I need to acknowledge SGN's funding support for my event?

Yes, SGN's support should be acknowledged on all publicity materials (e.g. brochures, emailers and posters). SGN's brand guide and logo will be shared in the funding confirmation email sent to successful SGNFP applicants.

Who can I contact if I have further questions about the SGNFP application process?

You may contact us at hello@singaporeglobalnetwork.sg.

__After I apply__

How will I know if my application has been received?

You will receive an email notification at the email address you had indicated in your application.

How will my application be assessed?

Applications will be assessed based on how well it meets the following SGNFP objectives:
a) Celebrate connections and a sense of community with Singapore (e.g. festive celebrations, inter varsity games);
b) Promote networking and sharing between Singaporeans and/or friends of Singapore (e.g. networking sessions); and
c) Promote sharing about opportunities and developments in Singapore and Southeast Asia (e.g. events related to ASEAN)
d) Promote networking or collaboration amongst Singaporean and/or friends of Singapore professionals working in tech or in overseas tech communities.

In addition, the application will be assessed and considered more favourably if your event/initiative

1) Has a large outreach
2) Encourages connections between Singaporeans and Friends of Singapore
3) Meets more than one of the eligibility criteria stated above
4) Focuses on technology and/or ASEAN developments

How will the funds be disbursed?

The funding quantum will be reimbursed upon successful completion of the event and submission of supporting documentation, to the bank account indicated in the bank details form submitted.

After my application has been assessed

After approval, can I make changes to timeline and deliverables?
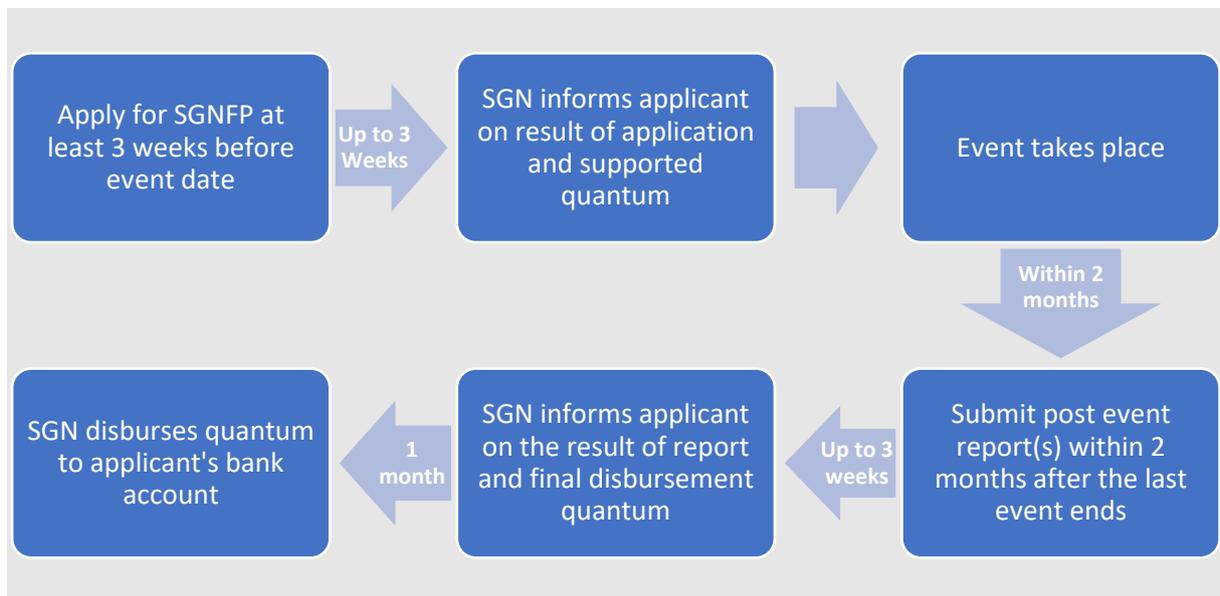
No, the FormSG application form does not allow changes, once submitted. Please void your submitted application by writing in to SGN at hello@singaporeglobalnetwork.sg, and submit a fresh application.

Can I apply for SGNFP more than once? / How often can I apply for SGNFP?

You may apply for SGNFP more than once. There is no limit on the number of times you can apply for SGNFP support. SGN is happy to support the community's efforts to organise ground-up initiatives that celebrate connections and a sense of community with Singapore, promote networking between Singaporeans and friends of Singapore, as well as sharing about opportunities in Singapore and Southeast Asia.

How do I submit the post-event report?

You may access the post-event report template here and follow the steps below if you wish to submit your report. As you will not be able to save your submission, you will need to complete the report submission on FormSG in one sitting.

Apply for SGNFP at least 3 weeks before event date	Up to 3 Weeks →	SGN informs applicant on result of application and supported quantum	→	Event takes place
				↓ Within 2 months
SGN disburses quantum to applicant's bank account	← 1 month	SGN informs applicant on the result of report and final disbursement quantum	← Up to 3 weeks	Submit post event report(s) within 2 months after the last event ends

What do I need to submit in my report?

Disbursement of funds will take place after successful applicants have completed and submitted the Post Event Report here with the following supporting documents within 2 months after the event ends.

a)   Registration Data (template here)

To help with gathering the necessary data required for the post-event report, we've created a registration template on Google Forms here. If you'd like to adapt this form for your own use, drop us a note at hello@singaporeglobalnetwork.sg with your gmail address and we'll add you as a collaborator.

b)   Walk-in Attendee Data (for physical events only). Template as per a)
c)   Digital documentation (provide link to post-event publicity) of event/project.
d)   Statement of Accounts (final expenditure and income earned)*
        Receipts to be kept for one year for random audit checks by SGN
a)   Completed Bank Details form (template here)

In addition, SGN's support should be acknowledged on all publicity materials (e.g. brochures, emailers and posters). SGN's brand guide and logo will be shared in the funding confirmation email sent to successful SGNFP applicants.

For applicants who have submitted funding requests for multiple events in your application, you may choose to submit report after the end of each event or after the last event ends.

How will reimbursement be made?

Reimbursement will be computed based on actual total income and actual total cost. The final amount you will receive will be either
a)   Approved quantum at point of application; or
b)   Net costs (i.e. Actual total costs less the actual total income), whichever is lower.

Funds will be disbursed via wire bank transfer within a month, after you have been notified by SGN on the satisfactory submission of the required documents.

Please note:

- Incomplete details provided on the bank details form may result in delays in disbursement of funds;
- Applicants must also ensure that the bank account details submitted is accurate and able to receive disbursement of funds in the currency stated in the funding application. SGN would not be able to disburse the funds again if the account details are inaccurate and reserves the right to disburse the funds in an alternative currency based on the prevailing financial regulations.
- Currency conversion is based on the exchange rate listed on the Monetary Authority of Singapore's [website](#) on the day of the event.
- Non-compliance with the terms and conditions for SGNFP or late submission of post-event documents may negatively affect your current and future funding requests. For example, your application may be voided, face reduction of the disbursement amount, delay in disbursement of funds, and/or be issued warnings that may affect future SGNFP applications.

Can reimbursements be made to foreign bank accounts outside of Singapore? Will I have to absorb bank charges if reimbursements are made to foreign bank accounts?

Reimbursements can be made to bank accounts in Singapore as well as overseas. You are not required to absorb the bank charges.

When can I expect to receive reimbursement after submitting the post-event report?

You will hear from SGN within 3 weeks on the result of your post-event report submission and final disbursement quantum. Funds will subsequently be disbursed via wire bank transfer within a month after you have been notified by SGN on the satisfactory submission of the required documents.

I submitted a funding application for multiple events in one application. Will the funds be disbursed after each event, or only after I have submitted my post-event report upon conclusion of all the events in my application?

The funds will only be disbursed upon submission of the respective post-event reports for events listed in the application. If you would like the funds to be disbursed after each event instead of after the conclusion of all events listed in your application, please submit the post-event report for the respective events individually [here](#).

Other questions

What will happen to my previous funding applications under the Overseas Singaporean Funding Programme (OSFP)?

Applications for the Overseas Singaporean Funding Programme submitted before 1 June will still be valid, and processed accordingly. You may submit the OSFP post event report [here](#).

I had earlier submitted a funding application via the Overseas Singaporean Funding Programme, but would like to withdraw the application and re-submit under the SGNFP instead. What can I do?

Please void your submitted application by writing in to SGN at hello@singaporeglobalnetwork.sg, and submit a fresh application.

What are the penalties if I cannot meet the requirements?

Non-compliance with the terms and conditions for SGNFP or late submission of post-event documents may negatively affect your current and future funding requests. For example, your application may be voided, face reduction of the disbursement amount, delay in disbursement of funds, and/or be issued warnings that may affect future SGNFP applications.

What happens if I do not meet my targeted expected number of attendees indicated in my application, and submit a lower-than-expected list of registrants in my post-event report?

We strongly encourage applicants to submit a realistic target attendee number in your funding application Non-compliance with the terms and conditions for SGNFP or late submission of post-event documents may negatively affect your current and future funding requests. For example, your application may be voided, face reduction of the disbursement amount, delay in disbursement of funds, and/or be issued warnings that may affect future SGNFP applications.

What happens if I cannot collect all the fields as required in the registration template?

We strongly encourage applicants to fill up all the fields as required in the registration template. Non-compliance with the terms and conditions for SGNFP or late submission of post-event documents may negatively affect your current and future funding requests. For example, your application may be voided, face reduction of the disbursement amount, delay in disbursement of funds, and/or be issued warnings that may affect future SGNFP applications.

To help with gathering the necessary data required for the post-event report, we've created a registration template on Google Forms here. If you'd like to adapt this form for your own use, drop us a note at hello@singaporeglobalnetwork.sg with your Gmail address and we'll add you as a collaborator.

What if I cannot meet a minimum requirement of 30 attendees? / What if I am unable to obtain the full details of all attendees?

Cases will be assessed on a case-by-case basis, depending on circumstance. You may contact us at hello@singaporeglobalnetwork.sg if you have further queries.

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